

ST. CATHARINES ART ASSOCIATION

BY-LAW NO. 1

A By-law relating generally to the transactions of the business and affairs of the ST. CATHARINES ART ASSOCIATION.

ST. CAHTARARINES ART ASSOCIATION enacts as follows:

Item #1

CONDUCTING LOCATION

The conducting of business location of the Association shall be in the City of St. Catherines in the Province of Ontario, wherein, as the Executive from time to time, by resolution may determine.

Item #2

ASSOCIATION LOGO

This will be the legal identification of the Association, to appear as required on any documentation, and advertisement, etc.

Item #3

EXECUTIVE BOARD and Authorization

The affairs of the Association shall be managed by the Executive, consisting of the President, Vice President., Secretary, Treasurer and such other the Executive deems necessary toward, implementing a forward movement and active community involvement and presence.

Item #4

REMUNERATION OF EXECLUTIVE

The Executive may not receive remuneration for acting as Executive.

Item #5

DUTIES OF PRESIDENT and VICE PRESIDENT

The President, when present, shall preside at every meeting of the association and of the Executive meetings, monthly. The Vice-President will conduct any meeting in the absence of the President and conduct any duties as required. The President shall also be in charge of the general management and leadership of the affairs and operations of the Association.

Item #6

DUTIES OF SECRETARY

The Secretary shall attend all meetings of the Executive and record the minutes of all proceeding.

In the absence of the Secretary, the President will assign the duty to another attendee. It is our goal to forward to the Executive the minutes of the meeting within 24 hours of the meeting; for the purpose of planning, auctioning and transparency.

Item #7

DUTIES OF TREASURER

The Treasurer shall keep full and accurate accounts of all receipts and disbursements of the Association in proper books of accounts and shall deposit all money in the name and to the credit of the Association's bank/s, trust company/ies, as may be designated by the Executive. Disbursement of funds for the Association. Taking proper vouchers, and an account of all transactions as Treasurer and of the financial position of the Association.

Recording and updating membership lists, addresses, etc., membership cards and the collection of membership fee.

Item #8

BOOKS and RECORDS

The Executive shall see that all necessary books and records of the Association required by the by-laws of the Association, or by any applicable statute law, are regularly and properly kept.

Item #9

MEMBERSHIP

A member shall be entitled to one vote at any meeting of the member's and shall pay such annual dues or fees as may be fixed by the Executive.

Item #10

MEMBERSHIP DUES

Dues will be payable annually in September. Member in default will be notified by the Treasurer and if such dues are not paid by December 31 of each year, those persons shall cease to be members of the Association. Any such person, on payment of all unpaid dues or fees may be reinstated by the Executive providing reasonable explanation.

Item #11

ADJOURNMENTS

Any meeting of the Association and executive meetings will be a motion and show of hand to adjourn.

Item #12

FISCAL YEAR

The fiscal year of the Association shall be from the 1st Executive meeting in September and

terminate on the 30th day of June in the following year.

Item #13

CHEQUES, E-TRANSFERS ETC.

All cheques or other order for the payment of money, or other evidence of indebtedness issued in the name of the Association, shall be signed by two signing officers, only after the Executive has been notified which debts are due of coming for payment.

Item #14

DEPOSIT OF SECURITIES FOR SAFEKEEPING

The securities of the Association shall be deposited for safekeeping with one or more financial institutions selected by the Executive. Any and all securities so deposited, may be withdrawn only upon the written order of the Executive, signed by the Treasurer and President.

Item #15

NOTICES

Whenever notice is required to be given, such notice shall be given either by post, by email or by telephone to the last know address, email address or telephone number as record on the books of the Association.

Item #16

AMEND or REPEAL

Amendments or repeals may be updated, reviewed by the Executive and presented to the Membership for a vote by way of showing of hands. Inclusion of the membership for transparency purposes.

Passed by the Board on October 14th, 2025

Chandi Jayawardena, President

Tamara Sutton, Treasurer

Nina Tosato, Secretary